Training Course Change Log

GENERAL INFORMATION				
Training Course Details	Training Course Name:	Language:	New Version:	Previous Version:
	ISO 21001 Lead Implementer	English	2.0	1.0

Summary of the Change:

The training course has undergone a major update.

The changes generally include:

- The design throughout the training has been updated.
- The framework has undergone changes including:
 - The Plan phase now includes the analysis of the context of the organization and leadership. Additionally it has been restructured for better flow on elaborating the educational organization policy and risks, opportunities and educational organization objectives.
 - Support for the EOMS is introduced as a foundational element that should be present and sustained throughout the entire framework.
 - The Do phase has been updated to include more recent developments, with clearer terminology and a more logical flow from design to delivery.
 - The Check phase retains monitoring, measurement, internal audit, and management review, with updated content enhancing performance evaluation
 - The Act phase reverses its order to prioritize continual improvement before treating nonconformities, refining them for better compliance alignment.
- Since ISO 21001:2025 replaces the 2018 version by expanding its structure and content to emphasize learner outcomes, inclusion, digital learning, sustainability, and strategic governance, the training course has been update to reflect these changes.
- The case studies file has been removed.
- Annex A is a newly added document to the training course, providing a directory of accreditation authorities for several countries.
- Content has been updated to reflect the latest changes to the PECB certification process.

An extended summary of the changes made throughout the days of the training course is provided below.

Day 1

- The structure of Day 1 has been reorganized, incorporating new design and content improvements.
- The initial sections have been expanded to provide a deeper understanding of management systems, ISO 21001, and the fundamental principles of educational organization management.
- The updated training course introduces a new section *Initiation of the EOMS implementation* and *Analysis of the existing system*.
- The sections on the context of the organization and the EOMS scope have been updated and refined to reflect the organization's strategic direction and its relationship with interested parties.

Day 2

- Day 2 begins with *Leadership and Commitment*, however the process of developing the educational organization policy has been elaborated in a separate section (Section 9) different from the previous version where it was together with leadership and commitment.
- The updated training course combines the process of determining the risks and opportunities with the establishment of the educational organization objective in Section 10.
- Additionally, the new version introduces a dedicated Section 11 that consolidates all EOMS support activities encompassing
 resources, competence, awareness, communication, and documented information to ensure smoother integration and
 consistency across the implementation process.

Day 3

- By consolidating support activities in the previous day, Day 3 is now dedicated solely to operational aspects of the EOMS
- The content has been updated to reflect the changes in the standard and overall new development in the educational organizations.

Day 4

- The structure of the sections on this day has remained mostly the same, with updates made to the content to improve clarity and relevance.
- The sections have been expanded to include additional information, offering a more structured and comprehensive approach to performance evaluation and certification process.

Other Materials	Task Description	Comments	Completed
Index	The index has been updated based on the new version of the training course.	The index file is a newly added document to the training course, providing a detailed agenda of the training course, a list of standards cited in the training course, a bibliography, and a list of acronyms.	
Exercises Worksheets and Exercises Correction Key	The exercises and their respective correction keys have been updated based on the new version of the course.	Exercises have been redesigned, replacing the previous reliance on the case study.	
Quizzes Worksheet and Quizzes Correction Key	The quiz and quiz correction keys have been updated based on the new version of the training course.	Quizzes with multiple-choice questions for each section and a scenario-based quiz at the end of each day have been added.	
Exam 01	The exam 01 has been updated based on the new version of the training course.	Exam 01 and 02 have been updated to align with the revised	\boxtimes
Exam 02	The exam 02 has been updated based on the new version of the training course.	training course. The exam format has transitioned from an essay-type to a multiple-choice format, incorporating scenario-based questions for each domain.	
Candidate Handbook (CH)	The candidate handbook has been updated based on the new version of the training course.		
Course and/or Scheme Description	The web descriptions have been updated based on the new version of the training course.		
Other Supporting Materials (E.g. course sample, infokit, toolkit, etc.)	Other supporting materials have been updated based on the new version of the training course.	N/A	