Training Course Change Log

GENERAL INFORMATION				
Training Course Details	**Training Course Name:**	**Language:**	**New Version:**	**Previous Version:**
	Lead Disaster Recovery Manager	English	3.0	2.0

Summary of the Change:

The training course has undergone a major update.

The changes generally include:

- Updated design and improved content flow across all four days of the training.
- The training course framework has been fully updated. Previously, it focused on a disaster recovery planning project following a PDCA cycle; in the revised version, it is structured as a comprehensive disaster recovery management framework.
- Updated terminology and refined core concepts to reflect current industry language and standard interpretations.
- Structural reorganization of sections across the days to support logical learning progression and reduce redundancy.
- The case study has been removed.
- A number of referenced ISO standards have been updated, like ISO/IEC 27031, ISO 22300, ISO 55000, etc.
- Content has been updated to reflect the latest changes to the PECB certification process.

An extended summary of the changes made throughout the days of the training course is provided below.

Day 1

- The overall content in Day 1 has been updated and rearranged for a more logical flow.
- Section 1 was updated, incorporating new design and content improvement.
- In section 2, the content and order of the slides has been updated. References to standards have been updated to align with their latest version. Redundant and irrelevant slides have been deleted.
- In the old version, section 3 was about the initiation of the disaster recovery planning project. In the new version, it is focused on the context, scope, and objectives of the disaster recovery planning.
- Section 4 in the new version serves the same purpose as in the previous version, but it has been renamed "Roles and Responsibilities." Overall, the content remains the same but with revisions.
- In the new version, Section 5 has a completely different focus, dedicated to asset inventory, introducing new content.

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Day 2
• In the revised version, Section 6 maintains its focus on business impact analysis (BIA), with updated content and additional slides.
• Section 5 in the old version, which focused on risk assessment, has been updated and moved to Day 2, now section 7.
• Section 7 "DRP development" of the old version has been changed entirely. In the new version, section 8 is now titled "Recovery strategies", which provides new information on the establishment of recovery strategies.

Day 3
• Sections 8 and 9 on "DRP subparts" of the old version have been deleted entirely.
• In the new version, section 9 is titled as "Supporting infrastructure" which includes slides from section 10 "Physical protection of facilities" of the old version. The content has been updated and new slides were added.
• Section 10 in the new version introduced new content on communication and coordination. It focuses on the purpose of communicating and coordinating appropriately during disaster recovery.
• Section 11 in the old version was deleted entirely. Some general slides on outsourcing have been moved to section 10 in the new version.
• In the new version, section 11 is focused on documenting the disaster recovery plan (DRP). It provides information that will help participants on the importance and purpose of documenting all relevant elements in the DRP.
• Section 12 of the old version has been deleted. Specific slides have been moved to section 8 "Recovery strategies" in the new version.
• In the new version, section 12 in now "Training and Awareness." The section includes slides from section 14 "Competence, training, and awareness" of the old version. The content has been updated and new slides have been added.

Day 4
• Section 13 "Disaster recovery tests and exercises" in the new version has the same purpose as section 15 "Disaster recovery testing" in the old version. The content has been updated and new slides were added regarding types of tests and exercises.
• Section 14 "Activation of the disaster recovery plan" in the new version has also retained the same purpose of section 13 of the old version. The content has been updated and new slides have been added regarding activation triggers.
• Section 15 "Damage assessment and containment" in the new version is a new section. It provides information that will help participants understand how to assess the extent of damage, determine its impact, prioritize appropriate recovery strategies, contain further harm, and prepare a clear assessment report.
• Section 16 "Performance measurement" and section 17 "Internal audit" of the old version have been entirely deleted.

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- Section 16 "Post-recovery review and continual improvement" of the new version has a similar focus as section 17 "Continual improvement" of the old version.
- In the new version, the content of section 16 has been updated entirely and new content has been added.
- Section 17 "Closing of the training course" has been updated, reflecting recent changes to the PECB certification process and other PECB services.

Other Materials	Task Description	Comments	Completed
Index	The index has been updated based on the new version of the training course.	In addition to providing a detailed agenda of the training course, it now includes a list of standards cited in the training course, a bibliography, and a list of acronyms.	☒
Exercises Worksheets and Exercises Correction Key	The exercises and their respective correction keys have been updated based on the new version of the course.	Exercises have been redesigned, replacing the previous reliance on the case study.	☒
Quizzes Worksheet and Quizzes Correction Key	The quiz and quiz correction keys have been updated based on the new version of the training course.	The quizzes with multiple-choice questions for each section and a scenario-based quiz at the end of each day have been added. Also, the correction keys file now indicates a new format for correct answers.	☒
Exam 01	The exam 01 has been updated based on the new version of the training course.	Exams 01 and 02 have been updated to align with the revised training course, incorporating scenario-based questions for each domain.	☒
Exam 02	The exam 02 has been updated based on the new version of the training course.		☒
Candidate Handbook (CH)	The candidate handbook has been updated based on the new version of the training course.		☒
Course and/or Scheme Description	The web descriptions have been updated based on the new version of the training course.		☒
Other Supporting Materials (E.g. course sample, infokit, toolkit, etc.)	Other supporting materials have been updated based on the new version of the training course.	N/A	☐