

# Training Course Change Log

GENERAL INFORMATION				
Training Course Details	Training Course Name:	Language:	New Version:	Previous Version:
	ISO 21001:2025 Foundation	English	2.0	1.0
<p><b>Summary of the change:</b></p> <p>The training course has undergone a major update. The changes generally include:</p> <ul style="list-style-type: none"> <li>• The training course is now based on ISO 21001:2025, which replaces the previous version of the course aligned with ISO 21001:2018.</li> <li>• The design throughout the training course has undergone significant changes, reflecting updates to structure, presentation, and learning flow.</li> <li>• The framework of the training course has been revised to align with the structure, terminology, and emphasis of ISO 21001:2025, while maintaining a foundation-level approach focused on basic understanding of the standard and its requirements.</li> <li>• The agenda of the training course has been revised, with: <ul style="list-style-type: none"> <li>○ Day 1 updated from “Introduction to Educational Organizations Management System (EOMS) principles and concepts” to “Introduction to the educational organization management system (EOMS) and ISO 21001”</li> <li>○ Day 2 updated from “Educational Organizations Management System requirements and Certification Exam” to “EOMS and the certificate exam”, providing clearer and more direct alignment with the scope and terminology of ISO 21001:2025.</li> <li>○ The content within existing sections for both Day 1 and Day 2 has been updated and reorganized, in alignment with the wording and sequencing of ISO 21001:2025.</li> </ul> </li> <li>• The quizzes file has been revised and updated entirely.</li> <li>• The index and exercises files are new additions in this version of the training course.</li> <li>• Content has been updated to reflect the latest changes to the PECB certification process.</li> </ul> <p>An extended summary of the changes made throughout the days of the training course is provided below.</p>				

## Day 1

- The structure of day 1 has been reorganized, incorporating new design and content improvements.
- Section 1 has been updated as “Training course objectives and structure,” with revised content, providing updated explanations of the learning objectives participants are expected to achieve upon completion of the training course and an update of the overview of the examination competency domains, the requirements for obtaining the certificate, and a brief introduction to PECB and its services.
- Section 2 has been revised and updated, replacing the previous presentation of management systems concepts and related standards with new and updated content related to ISO 21001.
- Section 3, “Fundamental concepts and principles of educational organization management,” has been updated in both content and structure, with the removal of content related to the PDCA cycle and implementation methodologies. This revision reflects the foundation-level positioning of the course, which focuses on understanding ISO 21001 and the EOMS, rather than providing guidance on implementation approaches.
- Section 4 has been revised to move from a clause-based presentation to a structured, topic-based overview, revising the coverage of the context of the organization and other related concepts
- The same approach has been applied to the sections 5 and 6 covering leadership and planning, with revisions to content and structure aimed at presenting ISO 21001:2025, consistent with the foundation-level scope of the training course.

## Day 2

- Day 2 begins with a revised section 7 on support for the EOMS, with updates to both content and structure. While the previous version presented support through a wider set of separate topics, the updated version integrates these elements into a more streamlined set of sections with updated content.
- Requirements on the Operation clause of ISO 21001:2025 have been updated and presented into two separate sections (8 and 9).
- Section 10 covering Performance evaluation has been revised, with content reorganized and presented in a more structured manner aligned with ISO 21001:2025. Topics such as monitoring, measurement, analysis, evaluation, internal audit, and management review continue to be covered, with related aspects considered within this integrated structure.
- Section 11 covering Improvement has been updated, with content aligned to the structure and terminology of ISO 21001:2025, continuing to address nonconformity, corrective action, and continual improvement, while presenting these elements in a clearer and more streamlined format and updated content

- Section 12 has been revised, with certification-related content retained and reorganized within a closing section that provides an overview of ISO 21001 training and certification requirements, the PECB certification program process, and related PECB services.

Other Materials	Task Description	Comments	Completed
Index	The index is a new addition document of the updated version of the training course.	The index file provides a detailed agenda of the training course, a list of the standards cited in the training material, a bibliography, and a list of acronyms.	<input checked="" type="checkbox"/>
Exercises Worksheets and Exercises Correction Key	The exercises and their respective correction keys are new additions of the updated version of the course.	The exercise file consists of four essay-type questions.	<input checked="" type="checkbox"/>
Quizzes Worksheet and Quizzes Correction Key	The quiz and quiz correction keys have been updated based on the new version of the training course.	The structure of the quizzes has been updated to include multiple-choice questions for each section of the training course.	<input checked="" type="checkbox"/>
Exam 01	The exam 01 has been updated based on the new version of the training course.	The structure of the exams has remained the same; they have only been updated to align with the revised training course.	<input checked="" type="checkbox"/>
Exam 02	The exam 02 has been updated based on the new version of the training course.		<input checked="" type="checkbox"/>
Candidate Handbook (CH)	The candidate handbook has been updated based on the new version of the training course.	N/A	<input type="checkbox"/>
Course and/or Scheme Description	The web descriptions have been updated based on the new version of the training course.		<input checked="" type="checkbox"/>
Other Supporting Materials (E.g. course sample, infokit, toolkit, etc.)	Other supporting materials have been updated based on the new version of the training course.	N/A	<input type="checkbox"/>